

The Wilton Windmill Society

AGM – FRIDAY 3RD DECEMBER 2010

Coronation Hall, East Grafton

Present

Total. See Appendix 1 – Attendees for details.

Apologies

Total. See Appendix 2 - Apologies for details.

Christopher Cannon told the meeting that David Nicholls was unable to attend the AGM due to ill-health and sent the Society's best wishes to David.

Minutes of the 2009 AGM

- ❖ Minutes for the 2009 AGM had been circulated with the 2009 Newsletter. To accept the minutes was proposed by Jane Daniels and seconded by Paul Harvey.

Matters Arising

- ❖ There were no matters arising from the 2009 minutes.

Review of the Season

General review – Christopher Cannon

- ❖ Christopher welcomed everyone to the Coronation Hall in East Grafton.
- ❖ 2010 was a busy year but more planned with the regular events taking place, being the Open Day (Victorian Food Fayre), Friends' & Members' Barbecue and the Heritage Open Day. All the events were successful in terms of numbers of people and money raised.
- ❖ Robert Randall joined the team this year to focus on flour sales at local outlets and his efforts contributed to a 130% increase in flour sales this year, for which the Society is very grateful. The quality of flour was much improved due to the wheat that has been supplied by Peter Lemon.
- ❖ Following the introduction of the Society's Constitution last year, an Operational Manual has now been added and these two documents provide the Society with a sound foundation which will be beneficial for a number of reasons not least in the event of a major fundraising exercise.
- ❖ The Operations Manual is currently 80% complete. It details all the information about how to run the windmill and perform the administration.
- ❖ A number of infrastructure projects were completed during the year, including the replacement of the donations box, installation of new gates by the donations box and installation of electricity points to the caravan and the opposite side of the windmill area for open days.
- ❖ Sue Challen has decided to give up the shop as of now and is handing the operations over to Rosie Pack and Tess Rome. Christopher thanked Sue for all her hard work and also thanked Rosie and Tess for taking on the responsibility of the shop.
- ❖ Christopher thanked Ruth Widen and Susie Brew and the rest of the committee for their help

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throughout the year.

- ❖ The new website (www.wiltonwindmill.co.uk) will be completed during 2011.
- ❖ In spite of the work that has been done to the windmill site this year, the Society is still financially healthy. However, the next major project will be the caravans which require extensive repair work and this is being reviewed currently.
- ❖ Christopher Cannon introduced a film review of the year put together by Susie Brew, which was greatly appreciated by the meeting and which covered all the main events that took place.

Marketing – Ruth Widen

- ❖ Ruth provided an update on plans for 2011.
- ❖ The main Open Day event in May will be a food themed day – Bread, Bangers and Beer. The ideas are still evolving and more news will be in the annual newsletter.
- ❖ An art competition is also planned for 2011 with the judging and prize giving planned for the Heritage Open Day in September 2011. Schools and individuals will be invited to take part.
- ❖ The Society's membership of Visit Wiltshire has been very successful and has provided national coverage of the windmill and reduced the advertisement spend as they do significant marketing on behalf of their members.
- ❖ Event dates for 2011 were available at the meeting and are as follows:
 - Volunteer Recruitment & Refresher Day – Saturday 19th March
 - Bread, Bangers & Beer Open Day – Saturday 14th May
 - Friends' & Members' Barbecue – Saturday 6th August
 - Heritage Open Day – Saturday 10th September

Accounts – Andy Pack

- ❖ Andy thanked Ann Dudney for her assistance this year.
- ❖ Income from admissions, refreshments and the shop are up on last year. Income from flour sales rose significantly due to the efforts of Robert Randall. The events were very successful, showing an increase of just over 40% from last year. Subscriptions were slightly increased due to new members. Bank Interest was significantly reduced. **Total income £10035.68.**
- ❖ Expenditure on improvements and repairs increased significantly due to the installation of the gates, money box, electricity supply and gibbet as well as the contribution paid to Wiltshire Council. In addition, publicity and administration also increased partly due to the printing of new leaflets, badges and other one-offs. **Total expenditure £10378.37.**
- ❖ **Over the 2009/10 season the accounts show a loss of £342.69.**
- ❖ The 2009/10 final accounts were now available for approval. Proposed by Peter Lemon and seconded by Tom Hatfield.

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Visitors, Guiding & the Shop – Sue Challen

- ❖ Sue reflected on the last 10 years of running the shop, as she now handing over to Rosie Pack and Tess Rome.
- ❖ Visitor numbers were up this year and flour has sold well.
- ❖ We had the same number of groups this year as we did in 2009, including school and family groups as well as clubs.
- ❖ There was a good turn out for the end of season cleaning session.
- ❖ The “Golden Flour Bag” award went to Belinda Talbot who has contributed greatly to the bagging and selling processes.
- ❖ Sue will still be organising the volunteers and managing group visits and will be sending out the rota schedule as usual in the spring. Sue will be concentrating her time on researching the mill’s history and the millers who worked there over the years.

Maintenance – Kevin Challen

- ❖ The Wiltshire Council inspection went well this year, with no major issues raised.
- ❖ The condition of the mill is improved when it is used more for milling.
- ❖ In 2011 it is planned for ‘in-season’ maintenance to be done and volunteers will be needed. Kevin asked members to consider volunteering 1 hour in the middle of the season to help clean the mill. The date will be confirmed, but will be in July or August.
- ❖ The inside of the windmill will be whitewashed by Wiltshire Council.
- ❖ The Hoover broke this year after 15 years of work, so a new one will be purchased in 2011.
- ❖ The sails are showing signs of wear and tear which is disappointing after only 4 years. They may need to be treated. 5 patent sails were lost during the year which is normal and is due to more milling having taken place.
- ❖ There is a company who has approached Kevin to see whether the windmill could be a test site for a damp treatment. This company seems to be reputable as it works with the National Trust.

Milling – Mike Clark

- ❖ There had been 8 milling sessions during the year, processing $\frac{3}{4}$ ton of the Canadian Red Wheat which is quite hard and so makes excellent flour.
- ❖ The wind in 2010 had been predominantly from the east which is not a good direction as the mill was built to work best with west/south-westerly winds.
- ❖ Overall a good year.

Flour Sales – Robert Randall

- ❖ Marr Green Farm Shop and Cobbs Farm Shop had the highest sales at 368 bags between them.

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- ❖ Outlets further afield, such as Woodborough Garden Centre, had lower volumes, so it would seem that it is more successful in the more local outlets.
- ❖ It is important to be able to guarantee regular and consistent supply of the flour and this will be the focus for 2011.

Operations Manual – Susie Brew

- ❖ A hard copy of the manual was available for members to look at.
- ❖ It contains everything required to run the Society, including milling and guiding notes, maintenance, membership management and website maintenance.
- ❖ It is approximately 80% complete. If any members have information they think may be useful for inclusion, they should contact Susie.

Election of the Committee

- ❖ Christopher Cannon stood down as Chairman as he has served 4 years.
- ❖ Peter Lemon was proposed as the new Chairman. Proposed by Christopher Cannon and seconded by John Talbot.
- ❖ Christopher Cannon was proposed as Vice-Chairman. Ruth Widen was proposed for Marketing. Robert Randall was proposed for Flour. Rosie Pack and Tess Rome (joint) were proposed for Shop. Sue Challen was proposed for Volunteers. No further changes to the committee were proposed. That the committee be re-elected en-bloc was proposed by Tom Hatfield and seconded by Ian Mackintosh.

Future Plans – Peter Lemon

- ❖ 2011 will be a full year with the events already planned.
- ❖ Peter thanked the committee.
- ❖ Peter also thanked Christopher for his excellent leadership during his tenure as Chairman and presented him with a card and gift from the Society members. Under his leadership, the Society had become more organised and more robust.
- ❖ Peter also thanked the members of the Society for the camaraderie that makes the Society unique.

Any Other Business

No other business took place.

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APPENDIX 1 – ATTENDEES (56 friends and members – 57 people)

Mr and Mrs	J	Arnold Baker
Ms	Fran	Barclay
Mr	C	Baxter
Ms	L	Bolton
Mr and Mrs	T	Brew
Miss	H	Brown
Miss	E	Brunskill-Powell
Mr	C	Cannon
Mr and Mrs	K	Challen
Mr	R	Charles
Mr	S	Chidgey
Mr	M	Clark
Mr and Mrs	R	Daniel
Mr	T	Dobson
Mrs	R	Dudney
Mr and Mrs	M	Fleckney
Mr and Mrs	A	Gotley
Mr	J	Harvey
Mr and Mrs	P	Harvey
Mr and Mrs	T	Hatfield
Ms	J	Haynes
Mr	P	Lemon
Mr and Mrs	I	Mackintosh
Bgdr	W	Marchant Smith
Miss	R	Mc Vittie
Mr and Mrs	K	Mitchell
Mrs	Z	Morrison
Miss	J	Morse
Ms	M	Nevill
Mr and Mrs	A	Pack
Mr and Mrs	R	Phillips
Mr	R	Randall
Mr & Mrs	J	Roff
Ms	T	Rome
Ms	S	Sackett
Mr	B	Soutar
Mr & Mrs	D	Stewart
Mr and Mrs	J	Talbot
Mr	T	Toller
Mr & Mrs	M	Widen
Dr	R J	Wilson

— The —
Wilton Windmill
— Society —

APPENDIX 2 – APOLOGIES (10 friends and members – 10 people)

Mr	H	Willis
Mrs	J	Cunnington
Mr	D	Nicholls
Mrs	P	Allinson
Mr and Mrs	H	Meageen
Mr and Mrs	B	Geater
Mrs	K	Williams
Mrs	Z	Morrison